

Timer's Chart

Under **Speaker Name**, write in the name of each speaker for the evening.

When speech objectives are read for the formal speeches, write in the allotted speech time in the columns as follows:

Green	Yellow	Red	Bell
minimum	half-way	maximum	maximum plus 30 seconds

When speaker reaches the times indicated, turn on appropriate light and turn off the previous one.

If the speaker reaches the **Bell** time, ring the bell loudly. Circle the **No**.

If the speaker doesn't stop within another 10 seconds, ring the bell again.

If the speaker finishes between the **Green** and **Bell** times, circle **Yes**.

Write down each speaker's actual time in the **Speech Time** column.

Function	Speaker Name	Speech Time	Green	Yellow	Red	Bell	Time Qualified for Ribbon?	
Table Topics								
#1			0:45	1:00	1:15	1:30	Yes	No
#2			0:45	1:00	1:15	1:30	Yes	No
#3			0:45	1:00	1:15	1:30	Yes	No
#4			0:45	1:00	1:15	1:30	Yes	No
#5			0:45	1:00	1:15	1:30	Yes	No
#6			0:45	1:00	1:15	1:30	Yes	No
#7			0:45	1:00	1:15	1:30	Yes	No
#8			0:45	1:00	1:15	1:30	Yes	No
#9			0:45	1:00	1:15	1:30	Yes	No
Speaker								
#1							Yes	No
#2							Yes	No
#3							Yes	No
#4							Yes	No
Evaluator								
#1			1:30	2:00	2:30	3:00	Yes	No
#2			1:30	2:00	2:30	3:00	Yes	No
#3			1:30	2:00	2:30	3:00	Yes	No
#4			1:30	2:00	2:30	3:00	Yes	No
General Evaluator								
			1:00	2:00	3:00	3:30		
Grammarians								
			1:00	1:30	2:00	2:30		